

Hasina Imam

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Present Address: Thomas Mann utca, Building- 21, Floor-3, Flat- 16, Post code- 4032, Debrecen, Hungary

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Objective:

To develop career as an academician in a well reputed educational institution where commitment, responsibility and performance is important by implementing creativity, knowledge, technology & new ideas to contribute and play major role of institutions' exceeding knowledge horizon.

Current Activities:

PhD Researcher: Hungarian University of Agriculture and Life Science, MATE (Gödöllő campus), Gödöllő, Péter Károly utca. 1, Post code-2100, Hungary

Doctoral School: Economic and Regional Science, MATE (Gödöllő campus).

Educational Qualification:

- 2016 January – 2016 December, **Master in Governance and Development Studies**, Jahangirnagar University, Dhaka, Bangladesh, Result: **CGPA 3.83 with 1st Position**.
- 2007 – 2008, **Post Graduate Diploma Certification in Logistics & Supply Chain Management**, XLRI Jamshedpur, India. - Dubai Campus, (**Achieved 1st Division with 1st Position**).
- 1999 – 2002, **Bachelor of Science (B.Sc.) in Computer Information System**, Skyline College- Sharjah, UAE- Affiliated with **National American University, South Dakota, USA**, (**Graduated with Cum Laude, CGPA 3.55**).
- 1999, **Higher Secondary Certificate (H.S.C)**, Gulf Indian High School - Dubai, UAE - CBSE, Delhi Board – Result: **65% marks**.
- 1997, **Secondary School Certificate (S.S.C)**, Gulf Indian High School - Dubai, UAE - CBSE, Delhi Board – Result: **60% marks**.

Publication Details:

Published Articles:

- Imam, H., Ali, M. H., & Rahman, M. H. (2022). The Impact of Green Management System on Employee Work Performance: Evidence from Consumer Products in Bangladesh. *IOSR Journal of Business and Management*, 24(5), 41-50. <https://www.iosrjournals.org/iosr-jbm/papers/Vol24-issue5/Ser-1/F2405014150.pdf>
- Imam, H., Rahman, M. H., & Ali, M. H. (2022). Contributions of Green Supply Chain Management on Perceived Firm Performance: An Empirical Investigation of the FMCG Industry in Bangladesh. *International Journal of Science and Business*, 11(1), 67-82. <https://ijsab.com/wp-content/uploads/926.pdf>
- Imam, H., & Rahman, M. M. (2016). Different Dimensions of Women Empowerment: A study on Bangladesh. *Australian Journal of Business Science Design & Literature*, 09(02), 01-12. Print ISSN: 2414-3284 / Online ISSN: 2414-2962. Available at: <http://www.raoaustralia.org/wp-content/uploads/2017/02/RAO16090213.pdf>

Amin, M. B., Rahman, M. M. & Imam, H. (2016). Prospects and Conditions of Strategic HR Issues to Empower Women in RMG Sector of Bangladesh. British Journal of Business Design & Education, 09(02), 01-09. Print ISSN: 2222-7426 / Online ISSN: 2222-8412 Available at: <http://www.bjbde.org/wp-content/uploads/2022/04/Prospects-and-Conditions-of-Strategic-HR-Issues-to-Empower-Women-in-RMG-Sector-of-Bangladesh.pdf>

Rahman, M., & Imam, H. (2016). Elements of Women Empowerment in the Potato Value Chain: A Study on Kushtia District in Bangladesh. International Journal of Management Finance and Education, 09(02), 01-13. Print ISSN: 2222-6697 / Online ISSN: 2222-7847. Available at: <http://www.ijmfe.com/wp-content/uploads/2019/05/Elements-of-Women-Empowerment-in-the-Potato-Value-Chain.pdf>

Articles under review:

1. The spillover effect of a part-time job experience on the performance of subsequent full-time job: self-reported perceptions from four countries
2. The roles of perceived ethical leadership and corporate social responsibility on employee pro-environmental behaviour of Green Garments Sector in an Emerging Economy: An application of the Theory of Planned Behaviour
3. Inclusive leadership and service behaviours of bank employees: Mediating effect of psychological well-being and workplace happiness

Professional Qualification:

- Microsoft Certified System Engineer (MCSE)

Teaching Experiences:

Bangladesh Institute of Human Resource Management (BIHRM)

Farmgate, Uttara, House 115, Road 7, Sec: 4

Position: Senior Instructor (Supply Chain Management)

Tenure: 1st Feb 2017 – 9th April 2022

Professional Experiences:

Job Profile:

- *Prepare and deliver lecture to students.*
- Deliver face to face teaching.
- Preparing grade sheets
- Conduct research in the field of specialization
- Curriculum planning
- Provide professional consultative service to government, industry and private individual.

Idemitsu Kosan Co. Ltd.

Dubai Office, Dubai Airport Free Zone

(Idemitsu Kosan Co.,Ltd. is a Japanese petroleum company. It owns and operates oil platforms, refineries and produces and sells petroleum, oils and petrochemical products.)

Position: Logistic Executive

Tenure: 1st June 2009 – 17th Jan 2011

Job Profile:

Logistics:

- *Notifying the customers about the status of the shipment and order details.*
- Liaising with 3pl to ensure all the goods are picked and goods despatched on time.
- Handling of all *inbound and outbound shipment.*

- *Co-ordination with Shipping & Transportation Companies in Clearing & Forwarding the Cargo.*
- *Negotiating of freight rates with concerned agencies.*
- *Strong import/export documentation knowledge of LC, CAD, and from JAFZA & DAFZA.*
- *Proactively expedite with suppliers / shipping division for timely delivery of materials.*
- *Developing supply plans to ensure in stock availability and service targets are achieved while optimizing inventory and freight cost.*
- *Alert departments and/ or related personnel on any potential delays and recommend corrective measures well in advance to mitigate the scheduled risks.*

Procurement:

- Process & prepare Purchase Orders as per requirement by company policy
- Inventory planning of raw materials considering reorder levels with due regard to trends in market prices.
- Monitoring of stock movement, production schedules, planning of orders and forecasting accordingly in conjunction with the feed back from sales team members, management and customers demand.
- Manage and control in conjunction with store operations all aspects of stock management - materials, storage and stock control (e.g. identify slow and fast moving items) to achieve reduced lost sales, improved buying and balanced product mix through careful/ rigorous buying.
- Locate, source alternate suppliers and perform supplier selection, evaluation and assessment in line with procurement process and indicators.
- Source new products and review existing ones to ensure products remain competitive.
- Co-ordinating with the finance department in conjunction to processing of supplier payments and ensuring all invoices are mapped with the delivery completion.
- Close out PO after ensuring completion of all deliverables.

Hitachi Koki (Singapore) Gulf Branch, Jebel Ali Free Zone

(Hitachi Koki based in Japan, dealing with all construction equipments and spare parts)

Position: **Logistics & Admin Co-ordinator**

Tenure: 1st May 2008 – 1st June 2009

Job Profile:

Logistics:

- *Inventory planning of raw materials* considering reorder levels with due regard to trends in market prices
- *Monitoring the quality, quantity, cost and efficiency* of the movement of goods.
- *Lasing with procurement department* on delivery anticipations
- *Identifying and managing the aged stock process* and proposing to the Buying & Logistics Manager for mark down.
- *Providing weekly monthly, quarterly management reports and sales reports* to the Head Office and verify actual sales versus forecasted.

Admin:

- Perform general office duties such as ordering supplies, maintaining records management systems, and performing basic bookkeeping work.
- File and retrieve corporate documents, records, and reports.
- Manage and maintain executive's schedules.

Brightstar Corporation, Dubai, UAE

(Brightstar Corp. based in USA, MIAMI, the global leader in wireless distribution & supply chain solutions)

Position: **Purchase & Logistics Executive**

Tenure: 20th May 2007 – 30th April 2008

Job Profile:

Procurement:

- Process & prepare Purchase Orders as per requirement by company policy
- Float enquiries / Invite quotations from different companies.
- Conduct commercial negotiations based on company policies and conclude the deal for best cost and performance.

- Inventory planning of raw materials considering reorder levels with due regard to trends in market prices.
- Monitoring of stock movement, production schedules, planning of orders and forecasting accordingly in conjunction with the feed back from sales team members, management and customers demand.

Logistics:

- Processing documents and order management
- Preparing of Goods Receipt Note in the system
- Raising Invoices.
- *Notifying the customers* about the status of the shipment and order details.
- Liaising with 3pl to ensure all the goods are picked and goods despatched on time
- Handling of all inbound and outbound shipment.

TwinMOS Technologies Middle East, Dubai

(TwinMOS Technologies is the world's 3rd largest manufacturer of Computer Memories, Flash products and Digital storage media.)

Position: **Purchase & Logistics Executive**

Tenure: 10th April 2003 – 16th May 2007

Job Profile:

- Negotiating prices from different Local & Overseas suppliers and executing the purchase.
- Follow up with suppliers and local purchase orders and ensure prompt and correct delivery and compile data from vendor invoices to verify accuracy of billing data and receipt of items recorded.
- Arrange vendor contacts, bargain for best costs & observe quality of purchased materials.
- Following up with the staff on the progress of the orders.
- Inventory planning of raw materials considering reorder levels with due regard to trends in market prices.
- Responsible to select reliable source of supply and process orders.
- Providing weekly, monthly, quarterly management reports & sales reports to the Head Office.
- Providing stock aging report and monthly sales forecast to the head office.
- Looking after the stock movement and availability among various other warehouses.

Professional Skills:

- Over **5+ years of experience** and thorough knowledge of Procurement & Logistics.
- **3+ years of experience** of teaching in professional institutes on Supply chain management related courses
- Excellent **communication, interpersonal, presentation, client relationship and planning skills**
- **Strong analytical, problem solving skills, negotiation skills.**
- Maintaining good personal relationship and able to handle stressful situation
- Experience to manage people & handle work force diversity
- Ability to **work independently** as well as a team member
- Focused, flexible, persuasive personality, Sound ethical background and integrity
- Self motivated, dynamic, **multi tasking ability and result oriented** with a penchant for continuous learning and innovation.

Research Software Command:

- Smart PLS version-3
- SPSS,
- STATA

Personal Details:

Date of Birth: 27 September 1981
Nationality: Bangladeshi
Gender: Female

Languages: English- excellent in reading, writing & speaking;
Hindi- good in speaking;
Bengali- Mother Language
Marital status: Married (blessed with two daughters)

References:

1. Prof. Dr. Judit Oláh

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I declare that all the information given is true and all supported documents would be provided upon request.



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(Hasina Imam)

Date: 28th Nov 2023